## PLEASE READ THE FOLLOWING BEFORE STARTING THE REGISTRATION PROCESS.

- a) You need to complete registration in one continuous process, as the system does not hold/save the information and allow you to go back to a previous section.
- b) Hover over the blue 'i' icon for further information.
- c) If you're not able to move to the next step, check you have completed any compulsory fields (indicated by red box).
- d) We require one Active Other Parent/Guardian of Junior Surf Membership registration for the first child registered for Nippers or Oceans each season. Complete your child/rens registration first then using the registration email you receive from us, use the temporary password and link provided in the email to log in to your profile and you can then select your own name at the top of the page. (Once logged in you can update the password to your own choosing). Log in at the top of our website, select the 'Active Other' tile option and under Choose Group 2024 2025 Other Memberships' select Parent/Guardian of Junior Surf. Complete the registration process.
- e) If another Parent/Guardian from the same family also registers for a membership they'll need to use a different email address and complete the registration as a New'registration.
- e) Families who need to register a Junior Surf and Active Lifeguard U18 member, the parent/guardian will need complete the registration one child first and then log back into your profile to register the other child (you need to select the correct black tile option and then complete the registration (otherwise the correct group in the dropdown will not show).

## IMPORTANT POINTS TO NOTE:

- 1. <u>Email Address</u>: Decide on ONE email address for invoicing and club communication as an email address can only be used for one member.
- 2. <u>Choose Groups (2024 2025 xxx black coloured dropdown)</u>: These group choices are based on the members date of birth (as of 30th September each year) and the black tile option you select from the Register page on our website.
- 3. <u>Payment Method</u>: You can use Debit or Credit Card to complete the registration payment via Stripe (transaction fee will apply). Alternatively select the Other' payment option to pay via internet banking within 14 days. Emailed invoice includes our bank account details and please use **invoice number** as the reference.
- 3. <u>Junior Surf (under 14) registrations</u>, if registering more than one child, simply use the yellow '+Add Another Member' button before proceeding to the Parent/Guardian Details section.

To help you select the appropriate membership group:

<u>Junior Surf:</u> For all Junior Surf members aged under 14 as at 30<sup>th</sup> September in Nippers or Oceans.

<u>Active Lifeguard U18:</u> For those qualified or those becoming qualified for the Surf Lifeguard OR Patrol Support Award aged 14 – 17 as at 30<sup>th</sup> September.

Active Lifeguard U18: For those qualified or those becoming qualified for the Surf Lifeguard OR Patrol Support Award aged 18 and over as at 30<sup>th</sup> September.

Active Other: For parents/adults that are actively involved within the club. Options of Surf Officials, Parents/Guardians of Junior Surf, Parents/Guardians and Coaches or Managers in our Lifeguard Sport, or Nippers groups.

Social Membership: Social Mountie season membership; for family & friends of Mount Maunganui Lifeguard Service, who are not actively involved in Surf Lifesaving activities, but want to be involved and support club activities. register HERE

## Please note:

- Junior Surf and Active Lifeguard U18 memberships can only be registered by a parent/guardian aged 18+, as they agree to the terms and conditions of membership at the time of registration and are responsible for payment of all applicable fees, on behalf of their child/ren under the age of 18.
- Active Lifeguard 18+ and Active Other memberships can only be registered by that individual member (using an individual email address) not the parent/guardian, as each member aged 18 and over must agree to the terms conditions of membership at the time of registration and are responsible for payment of all applicable fees (you can select the 'Other' payment option to receive the membership fee by invoice and pass that on to another party for payment). Please ask the Office to send login access when you child turns 18 (you may need to supply their email address)
- Parent/Guardians who are also Lifeguards or Patrol Support, you'll need to go back into your profile to register yourself from the 'Active Lifeguard 18+' black tile option and complete the registration.